



FCCD State Board
1st Quarterly Meeting Minutes
Thursday, November 12, 2020

Location: Via Zoom Conferencing

Chapter Presidents/Proxies: The following Chapter President/Proxy were present
Matthew Page – Chapter 2, Joanna Emanuel – Chapter 3, Tammy Marcus (Proxy) - Chapter 4, Carol Starling (Proxy) - Chapter 5, Janine Cannon – Chapter 6, Latisha Howard -Chapter 7, Dawn DiNatale (Proxy) - Chapter 8, Justine Patterson - Chapter 10, Jonathan Wilson - Chapter 11, Shelley Liddle (Proxy) - Chapter 12, Monica Hidalgo - Chapter 14, Michelle Willforth - Chapter 15, Randy Windham - Chapter 16, Karen Colon - (Proxy) Chapter 27, John Clark - Chapter 29, Mike Page(Proxy) - Chapter 30, Aaron Dougherty - Chapter 31, Donnie Segree - Chapter 35.

Welcome & Call to Order.....President Shelley Liddle

- President Shelley Liddle called the meeting to order at 6:41 p.m. via zoom conferencing.
- Raul S. Banasco conducted a roll call of the Chapter Presidents to establish a quorum. A quorum was established.
- The pledge was conducted by President Shelley Liddle.
- The invocation lead by President - Elect Carol Starling.
- Introduction of the Executive Board by President Shelley Liddle.

Secretary's Report.....Raul S. Banasco

- Raul S. Banasco presented the 4th Quarterly Board Meeting minutes. Motion by Tammy Marcus (Past State President) to accept the minutes and seconded by Mike Page (Past State President); motion passed unanimously.

Treasurer's Report.....Alice Sims

- Treasurer Alice Sims presented the 4th Quarterly Board Meeting treasure report.
- Motion to accept treasure report by Janine Cannon (Chapter President) and seconded by Mike Page (Past State President); motion passed unanimously.

Past President Report.....Mike Page

- Past President Page didn't have anything to discussed at this time.

Administrative Assistant..... Debbie Kissane

- Administrative Assistant Debbie Kissane reminded all chapter presidents to accept meeting notification as the goal is to have 100% participation by all the chapter during the quarterly meetings. She thanked everyone's support and leadership statewide.

Executive Secretary Report..... Rob Lingis

- Executive Secretary Rob Lingis reminded the chapter presidents to view all paperwork document pertaining of the 2019-2020 budget (\$66,0000.00 in Revenue, \$49,000.00 in Expenses with a positive yield of \$17,000.00) that was placed in the chat box. Also stated the there are four names in Chapter Zero and any assistance is appreciated so they can be placed in the proper chapter. He did share that there is a decrease in membership during this quarter therefore all efforts are needed State-wide to help FCCD sustain its membership.

President Report.....President Shelley Liddle

- President Liddle welcomed everyone to the 1st Quarterly Board meeting via zoom conferencing.
- President Liddle discussed the Institute Budget which is in good standing at this time.
- President Liddle introduced Chris from (NPP) National Purchasing Partners which is featured on the FCCD Website. Chris discussed the benefits and discounts that are available to individuals and departments.
- President Liddle shared with the membership due to the challenges relating to COVID that the Executive Board Members that there would not be an in person quarterly board meeting in February 2021. It is in the best of FCCD that due to changing in United States Presidents Office and unknown changes to COVID restrictions that the 2nd Quarterly Board meeting be held via zoom. The 2nd Quarterly Board Meeting will be held on February 18,2020 at 6:30 pm via zoom.
- President Liddle shared with the membership that the 3rd Quarterly Board Meeting will be held in person at The Shores in Daytona Beach, Florida from May 21 – 22, 2021.
- President Liddle shared the 4th Quarterly Board Meeting and the 91st FCCD Training Institute will be held in person at The Rosen Hotel in Orlando, Florida from August 23-26, 2021. The conference colors and theme will remain the same.
- President Liddle discussed the challenges facing FCCD membership state-wide, Last year the membership was at 2,566, April 2020 it was 2,662 and currently it has dropped to 2,442.
- President announced in effort to address the membership decline the Executive Board Members discussed and proposed cash prizes to those who are assisting in increasing the membership. The proposal would permit the when a person signs up three new members their name will be submitted in for the \$500.00 cash drawing to be conducted quarterly, The expectation is that a person names can be submitted for as many sets of 3 new members they get to join FCCD. The goal is to increase the state-wide membership to 3,000. A flyer with the specific details of this membership drive will be shared with everyone via the FCCD website this week,
- Past State President Mike Page recommended that we showcase the membership drive flyer on the main page of the FCCD Website.
- Executive Director Gina Giacomo encouraged that everyone participate as membership is the lifeline of FCCD.
- President Liddle provide an update on the Liability Insurance in which under the new insurance carrier MILO there was an annual cost savings of \$2,000.00. The MILO Liability Insurance now covers the Executive Board Members as well as the Chapter President state-wide.
- President Liddle announced that she would keep the current Committee Chairs for this upcoming year with the expectation that she will need to fill some vacancies.
- President Liddle had the Chapter Presidents and Committee Chairs give a brief report to the membership.

President Elect Report..... Carol Starling

- President Elect Starling shared with the membership that the that 2022 FCCD Training Institute is set for Panama City, Florida as well as thanked all the attendees and members for their support of FCCD in these challenging times.

Old /New Business

- No old or new business noted in the minutes above.
- New Business: President Liddle presented the 2020-2021 FCCD Operations Budget. Motion to accept the 2020-2021 FCCD Operations Budget report made by Janine Cannon (Chapter President) and seconded by Karen Colon (Past State President); motion passed unanimously.
- President Liddle reminded all the Chapter Presidents to submit their chapter reports to the State Secretary in advance to the quarterly board meeting it is key for record keeping per the bylaws.
- Janine Cannon, State-wide Door Prize Chair, requested that chapters continue to submit their \$50.00 valued door prize to her as we prepare for the 2021 Annual Training Institute.

Closing Remarks & Announcements..... President Shelley Liddle

- President Liddle thanked everyone for attending the zoom meeting and looking forward to another successful year.

Adjournment @ 8:05 p.m.

- A motion was made to close the 1st Quarterly Board meeting by Past State President Mike Page and seconded by Rob Lingis (Past State President); motion passed unanimously.
- 1st Quarterly Board Meeting was adjourned at 8:05 p.m.