

Minutes



FCCD State Board 3rd Quarterly Meeting May 18-19, 2018

Location: Sheraton Tampa Riverwalk Hotel, Tampa Florida

Chapter Presidents/Proxies: The following Chapter President/Proxy were present

Ardena Bosley - Chapter 1	Eddie Hand- Chapter 2 (Proxy)	Miriam Martinez – Chapter 3
Sheri Cole - Chapter 4	Stephen Starling – Chapter 5 (Proxy)	Beth Mallard – Chapter 6 (Proxy)
Paulette Juli3n - Chapter 7	Dawn DiNatale – Chapter 8	Mark Strach– Chapter 10
Sara Baldrige – Chapter 11	Yasmin Swearengin – Chapter 12	Jackie Johnson – Chapter 17
Shannon Johnson – Chapter 18 (Proxy)	Donna Bolton – Chapter 20	Tammy McCroskey – Chapter 23
Karen Michael – Chapter 27	Julie Satre – Chapter 30	

Welcome & Call to Order.....President Tammy Marcus

- President Marcus welcomed everyone to the Sheraton Tampa Riverwalk Hotel, Tampa, Florida.
- Opening Prayer was offered by Secretary Carol Starling.
- Pledge of Allegiance led by President Elect Mike Page.
- Roll Call was conducted by Secretary Carol Starling of the Chapter Presidents to establish a quorum. A quorum was established, and President Marcus called the 3rd Quarterly Board Meeting to order @ 1:20 pm.
- President Marcus introduced the Executive State Board: Executive Secretary – Rob Lingis, Administrative Assistant – Debbie Kissane, Secretary – Carol Starling, Treasurer – Shelley Liddle, President Elect – Michael Page, and Executive Director Jim King. Not Present: Immediate Past President – Linda Brooks
- President Marcus extended a welcome to all the Chapter Presidents, and committee chairpersons for attending the Quarterly Board Meeting. She further explained the reason for the last-minute change in hotel for this meeting.
- President Marcus introduced special guest from DJJ Deputy Manager Marcus Smith. She stated that FCCD is very happy and thankful for the support from DJJ.
- President Marcus acknowledge and welcomed Gail Page, Capital Insurance Agency, and thanked Capital for supporting FCCD. She explained that Star and Shield, who also assists with sponsoring our board meetings, will be here in the morning.

Executive Secretary Report..... Rob Lingis

- Executive Secretary Rob Lingis gave update on the organization's tax-exempt status. It appears the accountant will have it done soon. By May 25, everything will be sent to the IRS and hopefully they will approve and get us back to normal status. This process has been a lot of work and has been ongoing many years. Hopefully it will soon to be resolved.
- Executive Secretary Lingis stated that the website is now open for conference registration and the conference agenda is posted. He further added that he is still working on getting the appropriate access for the chapter presidents, so they have what they need to help their respective chapters. Mr. Lingis also added there is an app called Wild Apricot Member, where members can register for conference, check membership, and have access to other information. It will possibly have some additional features available at conference to help with things like schedule and agenda. A link to the app will be placed on our website.
- Executive Secretary Lingis advised that membership is increasing. Chapters are doing a great job of recruiting. And the new website helps with an easier membership function. President

Marcus interjected that membership is our lifeline, be passionate about it and always carry applications with you.

- Executive Secretary Lingis provided information on voting for this year. With the new system, the member creates an account and from the minute they become a member they can vote. A member will be allowed to vote only once and will be locked out of that function after they have voted. Instructions on how to create account will be posted. This will eliminate the password normally on the *Councillor* mailing label. Email addresses are very important as part of the member account. President Marcus reminded the group that the spring issue of the *Councilor* will be going out very soon.
- Executive Secretary Lingis requested that due to the large number of emails he receives, if anyone needs something posted on the website to please use the email posts@fccdweb.org. That way he and/or Christina Crews could get it taken care of timely.

Vendors / Sponsors

- President Marcus welcomed our sponsors and vendors present.
- Aundrea Hannah (not present) - Marketing Associate. Star & Shield Insurance Exchange
- Gail Page – Capital Insurance Agency, Inc.

President Report.....Tammy Marcus

- President Marcus reminded group about the FCCD Institute Fundraiser currently being concluded. All tickets must be turned in before drawing which will be held tomorrow prior to conclusion of board meeting.
- President Marcus recognized and thanked Sherri Cole and the wonderful job she did on the Conference Agenda. The agenda and all training topics will be on the web and sent to all the Agency Heads. President Marcus stated the training is going to be excellent and it will be hard for participants to pick between all that is available.
- President Marcus reported that Rob Lingis and Christina Crews were doing excellent job with the website. Allowed Mr. Lingis to give update.
- President Marcus explained the WIN WIN promotion by Star and Shield that starts July 1st. Star and Shield provided a phone number that when utilized to get a quote for any product, allows Star and Shield to donate \$10.00 to FCCD. Anyone can use the number, not just FCCD members, and long as the person uses the number designated for FCCD, then we get that donation. Our members need to have the Star and Shield number available to give out to everyone. Information on this program will be available in the bags at conference.
- President Marcus stated the Executive Board had a meeting with Jim Kern of Waters and Walker, concerning our Foundation Account and the interest earned. Fred Schuknecht gave a brief overview of the meeting stating that the Foundation account is stable in a fixed interest mode which is accumulating less than 1% interest. This investment company has other things that are available that may increase the interest rate, with no risk to losing principal. This company only deals with investments for public agencies. Mr. Schuknecht recommended that we just explore the issue of diversifying. Jim King added he encountered this company through another organization he was affiliated with and has listened to them on many occasions give updates. He stated that many public organizations were going with investments such as this due to the accessibility of funds and the basic returns they were getting on their accounts. Management fees were discussed and how low this company's fees were compared to others.
- President Marcus introduced Russell Wadsworth, mentor, trainer, and former pupil of Autism Speaks. Mr. Wadsworth gave an excellent and heartwarming presentation of his personal journey and the status of Autism programs in the Tampa area.
- President Marcus stated that Past President Brooks, who could not attend this meeting, made available the generic FCCD business cards that were discussed in the last board meeting.

Executive Director Report.....Jim King

- Executive Director King gave update on liability insurance and advised that we are now insured. He thanked Executive Secretary Lingis for all the hard work in helping to get this done. We have event insurance for this meeting and will be submitting for event insurance for the conference. At the board meeting in November we need to discuss next year and getting full coverage for entire year. By purchasing for entire year, not by event, we will have more comprehensive coverage and Chapters will be able to request coverage for events also, however the cost may go up somewhat. Mr. King reminded the group that two meetings ago a motion was made to suspend rebates to the Chapters to pay for liability insurance, then the motion was rescinded at the next meeting. He stated that suspending rebates to the Chapters still appears to be the viable way to pay for this insurance. This will be a by-law change, so if a motion was made now, there could be discussion, but no vote can take place until the 4th Quarterly Board Meeting on August 27. Gail Page made the motion to suspend the chapter rebates; seconded by Maria DiBernardo. Discussion called for; none offered. Motion passed unanimously.
- Executive Director King stated that at the last meeting there was a motion made, seconded, and tabled for this meeting, to sunset Chapter 32 and move the existing two members to Chapter10. Chapter 32 will remain on our roster, so it could be revived if needed. He requested President Marcus to call for a vote on that motion. President Marcus requested discussion on the motion; none was offered. Motion passes unanimously.
- Executive Director King relayed a request by Mr. Curington for FCCD to provide a resolution to the Governor and Legislature to reinstate funding to ReEntry programs. Discussion was held on this request and it was decided to not move forward with it at this time.

Past President Report.....Linda Brooks

- Not present at meeting.

President Elect Report.....Mike Page

- President Elect Page stated that he had visited with Lou Vargas, who used to be the Chief Counsel for the Department of Corrections and legal advisor to FCCD. Mr. Vargas has agreed to come back to FCCD as a member and to provide legal advice to the organization. President Marcus stated that having someone to help with legal issues such as contracts and other things is of great benefit and Mr. Vargas will do an excellent job for us.
- President Elect Page updated group on our prior discussion concerning using firearms as raffle prizes. He stated the news reports associated with the last discussion apparently just died out, but the Executive Board still wanted to provide guidance on their position. Mr Page read the wording decided on by the Executive Board. "We will not dictate specifics of raffles conducted at the Chapter level, except to say do not use any depiction of an assault type weapon in any communication related to an event associated with FCCD" Mr. Page clarified that we don't raffle off firearms, we raffle off a ticket of value to a business that actually sells firearms and the winner picks what they want. Just don't use a picture or otherwise refer to anything commonly associated or perceived by the public as an assault type or military weapon. Pictures of pistols, shotguns, and hunting rifles may be used. The moratorium placed at the last board meeting to not raffle any weapon is now lifted.

Treasurer's ReportShelley Liddle

- First Florida Credit Union 24-month CD (Foundation) has a balance of \$101,539.96, First Florida Credit Union Checking Account has a balance of \$15,565.44, First Florida Credit Union Prime Share account has a balance of \$5.02. Total of \$117,110.42.

- Motion to accept the Treasurer's Report was made by Yasmin Swearingin; second by Karen Michael. No one offered discussion. Motion passed unanimously.

Secretary's Report.....Secretary Carol Starling

- The 2017/18 2nd Quarterly Board Meeting minutes were presented. A motion to accept the minutes as written was made by Karen Michael and seconded by Julie Satre. No one offered discussion. Motion passed unanimously.

Administrative Assistant Report.....Debbie Kissane

- Administrative Assistant Debbie Kissane reminded everyone to please sign in on the sheets going around.
- The group was reminded of the June 1st deadline for Academic Scholarships and other items to be sent, including chapter program ads. She reminded the Chairpersons of each committee to ensure they get the information needed to President Marcus as soon as possible.
- Reminded everyone that all participants being sent to institute must pay before cut-off date listed on website. Due to the high costs involved in presenting the Institute the days of paying upon arrival are gone.

General Information/Discussion.....Meeting Members

- President Marcus stated that we will have a DJ at the conference, sponsored by Evon and Merrell Colchiski. Special thanks go out to them for this gift to our conference.
- Alice Sims gave information on a successful membership drive held with DJJ.

Committee Reports

- Fun Run/Walk– Karen White
 - The conference Fun Run/Walk will start at 6 am. Thirty-six cases of beverages have been donated so far to help with costs. Also, a body massage certificate was donated and will be raffled off with the proceeds to benefit the Dan Marino Foundation.
- Ray D. McCleese Scholarship – Paula Hoisington
 - Ms. Hoisington reminded everyone of June 1st deadline for nominations and further stated that so far, she has received only one application. She requested that Chapter Presidents reach out to their members and remind them of these scholarships.
- FCCD Store – Mary Taylor, Pat Honour, T.R. Page
 - Store is having a buy one, get one sale on shirts and challenge coins. Also, the Store is offering chances to win a basket provided by Ms. Honour with the proceeds to benefit the Store. On day two the store reported sales of \$105.00.
- Institute Training – Sheri Cole
 - Training program set. Mr. Phil Chalmers, a writer and law enforcement trainer who speaks on why children kill, will be one of the guest speakers. There will also be speakers from the Dan Marion Foundation, along with training concerning Sovereign Citizens, theft and general fraud, designer drugs/ opioids, Sober Home task force, suicide prevention/crisis management in jails and prisons, substance abuse stages of change, unmanned drones, and much more.
- Institute Registration – Julie Crews
 - Website will have everything needed for conference registration. Please get everyone registered on line as early as possible.
- Past President Liaison – Gina Giacomo
 - At this time there are twelve Past Presidents confirmed but expect the number to go up slightly.

- Institute Goody Bags – Yasmin Swearingin
 - The contents of the bags are coming along nicely. There will be lots of stuff, from health and beauty items to coupons for local food and beverages.
- Decorations - Janet Worsham
 - Brought items and samples of decorations to show those on the Local Arrangements committee tomorrow.
- Pool Tournament - Markeda Clayton
 - Still looking at venues for this event. There really is nothing close to the hotel. Stickers, a local establishment, was contacted and now just waiting on call back. Based on a suggestion from the group, Boynton Billiards, will be contacted to see what they can offer. Once all in place fliers and registration information will be placed on website.
- Food and Beverage – Christina Crews
- The food and beverage tasting went well. Food is excellent with unique presentations. The lunch and banquet menus are locked in, breakfast still pending. There will be breaks in the vendor area.
- Door Prizes – Michelle King
 - Things are coming along.
 - Please get door prize items to her.
 - If a check, please let her know but send the check to Lois Schwing.
- Louie L Wainwright Award – Maria DiBernardo
 - Took over from Mark Danford. Reminded Chapter Presidents to look around their community, that there are a lot of people that are very deserving of this award. Again, get nominations in by June 1st
- Awards Coordinator– Maria DiBernardo
 - Is Chair to coordinate all the awards, L.L. Wainwright, Re-entry, Distinguished Service, Community Service, and Training. Please get information or questions to her.
- Elections Supervisor – Mike Rathmann
 - The process will be simpler this year with the new website so please encourage members to vote using the on-line process.
- Golf Tournament – Rick Orzechowski
 - Entry fee will be \$65.00. Tournament will be held on the resort property and is a beautiful golf course.
 - Door prizes are being set and there will also be chances to win items at the tournament.
 - Hole sponsors are still needed.
 - Appreciated all the help given with door prizes and all.
- Institute Finance – Lois Schwing
 - Chapters should send her the money for program ads and door prizes.
 - Administrative Assistant Debbie Kissane will send email to provide contact information and further clarification.
- Vendors - Michelle Jordan, Michelle Whitworth, Hope Simpson
 - Still working on more vendors. Anyone with a contact for any business or entity that may want to participate, please provide information and they will contact.
- Networking – Dawn DiNatale and Steven Celt
 - The area at conference is very large, very accommodating, and very beautiful.
 - Requesting input and suggestion for foods for both board and institute.
 - If anyone needs something special to eat or drink just let them know.
- Web Master – Christina Crews
 - Stated she had nothing further to add to presentation already given by Rob Lingis on new website, voting, and chapter presidents access to information.

Day One Meeting Conclusion

Meeting was tabled for the day at 4:28 pm by President Marcus and will reconvene at 8:30 am tomorrow morning May 19, 2018.

Day Two Meeting Reconvened

President Marcus reconvened the 2st Quarterly Board Meeting at 9:00 am.

President Report.....Tammy Marcus

- President Marcus welcomed everyone back for the second day of the board meeting.
- President Marcus introduced Aundrea Hannah with Star and Shield, stating that Star and Shield has been one of our sponsors for 10 years. Ms. Hannah gave a presentation on Star and Shield's new WIN WIN program. Further information and flyers will be forthcoming.
- President Marcus introduced the two candidates for Secretary. Both candidates, Alice Sims and Rick Orzechowski gave presentations.
- President Marcus thanked all the Chapter Presidents, Chairpersons, and everyone who has helped and is helping with the conference. She stated it is a big job and only through team effort can it be accomplished. She further stated the conference hotel was built in the twenties has a fantastic history, and the hotel and rooms are beautiful.

Chapter President Reports

- During both days Chapter Reports were presented by:
 - Chapter 1
 - Chapter 2
 - Chapter 3
 - Chapter 4
 - Chapter 5
 - Chapter 6
 - Chapter 7
 - Chapter 8
 - Chapter 10
 - Chapter 11
 - Chapter 12
 - Chapter 17
 - Chapter 18
 - Chapter 20
 - Chapter 23
 - Chapter 27
 - Chapter 30

General Information/Discussion Day Two.....Meeting Members

- Administrative Assistant Debbie Kissane told the group to please get room reserved as soon as possible as the report she received from conference hotel reflects we are at 44% of contract capacity. Credit cards will not be charged at this time. She further stated that events will be themed. She stated the hotel has a large history, especially with movie stars and other type celebrities of earlier eras. There is a Publix very near the hotel to purchase snacks and stuff and plenty of places to eat nearby.

Old Business

- IRS audit in final stages.
- Liability insurance in effect. Motion on table concerning chapter rebates to be decided at next board meeting.
- Vote held on tabled motion from last meeting and Chapter 32 will become part of Chapter 10. Chapter 32 will remain on roster in case needed in the future.

New Business

- None.

Closing Remarks & Announcements..... President Tammy Marcus

- Alice Sims announced the National Preventing Crime in the Black Community Conference will be held at the Jacksonville Hyatt Riverfront, May 31 – June 1, 2018. She added that our own Fred Schuknecht will be a speaker. Prior to the conference, on May 30th, 2-5 pm at the hotel, DJJ is hosting training on 'Explicit Bias'. Everyone is invited.
- President Marcus stated the FACC conference will be held in Miami in July.
- Chapters were given a chance to provide chances to win and hold drawings.
- Next Board Meeting is scheduled for August 30, 2018 at the Boca Raton Resort & Club

Adjournment @ 11:00 am

Motion to adjourn meeting made by Rob Lingis, seconded by Mike Page. Meeting was adjourned by President Marcus at approximately 11:00 am