

Minutes



FCCD State Board 3rd Quarterly Meeting May 26 & 27, 2017 1:00 P.M.

*Location: Hilton Daytona Beach Resort / Ocean Walk Village,
Daytona Beach, Florida*

Chapter Presidents/Proxy: The following Chapter President/Proxy were present

Cathy Aylstock - Chapter 1	Michelle Whitworth (Proxy) – Chapter 2	Miriam Martinez – Chapter 3
Sheri Cole - Chapter 4	Michelle Willforth – Chapter 5	Cordney Battle – Chapter 7
Dawn Dinatle – Chapter 8	Karen McNeil – Chapter 9,	Ken Johnson – Chapter 10
Karen Michael (Proxy) – Chapter 12	Jackie Johnson – Chapter 17	Shannon Johnson – Chapter 18
Donna Bolton(Proxy) – Chapter 20	Angela Carter(Proxy) – Chapter 21	Tammy McCroskey – Chapter 23
Tadasha Hodges (Proxy) – Chapter 27	Stephanie Quezada(Proxy) – Chapter 28	John Clark – Chapter 29
Julie Satre – Chapter 30	Roger Clark– Chapter 31	Angie Segree – Chapter 35

Welcome & Call to Order.....President Linda A. Brooks

- President Brooks welcomed everyone to the Hilton Daytona Beach Resort / Ocean Walk Village in Daytona Beach Florida
- President Brooks lead the Pledge of Allegiance
- Opening prayer was given by Pastor Tony Barhoo, of Living Faith World Ministries, Daytona Beach.
- President Brooks introduced the Executive State Board: President Elect – Tammy Marcus; Treasurer – Michael Page; Secretary – Shelley Liddle; Immediate Past President – Gina Giacomo; Executive Director – Cornita Riley (Absent); Executive Secretary – Rob Lingis; Administrative Assistant – Debbie Kissane (Absent).
- President Brooks asked that everyone keep Debbie Kissane and family in prayer during a family emergency.
- President Brooks extended welcome to all the Chapter Presidents, and committee chairpersons for attending the Quarterly Board Meeting.
- Roll Call was conducted by Secretary Shelley Liddle of the Chapter Presidents to establish a quorum. A quorum was established and President Brooks called the 3rd Quarterly Board Meeting to order @ 1:20pm.

Secretary's Report.....Secretary Shelley Liddle

- The 2nd Quarter Meeting minutes were present by Secretary Shelley Liddle.
- Motion to accept the minutes made by Karen Michael – Past President
- Motion seconded by Cathy Aylstock – Chapter 1. Passed unanimously.

Treasurer's ReportTreasurer Michael Page

- The report of the organization's financial status was provided by Treasurer Michael Page.
- First Florida Credit Union 24-month CD (Foundation) has a balance of \$100,630.48, First Florida Credit Union Checking Account has a balance of \$6,560.20, First Florida Credit Union Prime Share account has a balance of \$5.02 for a total balance on hand to \$107,195.70
- Historical balances prepared by Mr. Fred Schuknecht were made available to chapter presidents documenting balances dating back to September 2004.
- Motion to accept the Treasurer's Report was made by Julie Satre – Chapter 30
- Motion seconded by Stephanie Quezada – Chapter 28 Passed unanimously

Executive Secretary Report..... Rob Lingis

- The Executive Secretary Rob Lingis stated that the Operating Budget is on target no over spending is occurring. Conference budget is looking good and on track.
- Membership through Department of Corrections was experiencing a problem with processing membership applications. Contact person is on maternity leave. Processing slowdown should be resolved when they return from leave.
- Chapter Presidents were requested to check the Chapter 0 Membership list for names they recognize as members of their chapter so addresses and chapter association can be updated.

Vendors / Sponsors

- Aundrea Hannah - Marketing Associate. Florida Council on Crime and Delinquency has a long successful relationship with Star and Shield Insurance since 2009. Ms. Hannah provided an update on the products that Star and Shield Insurance can provide to the law enforcement family. She informed the members that Star and Shield was purchased in mid-March by K2 Services out of San Diego. More and better services will be available as they continue to grow.

President Elect Report.....Tammy Marcus

- No Report given

President Report.....Linda Brooks

- President Brooks the benchmark was set high by Past President Gina Giacomo with her wonderfully phenomenal conference. Committees have been working hard to provide a great conference.
- Training team has been working hard to provide awesome presenters for the training blocks. They will speak more on some topics later in the meeting.
- President Brooks informed the members she has met with Secretary Jones from the Florida Department of Corrections and Secretary Daly from the Department of Juvenile Justice along with continuous conversations with Ms. Sims, Assistant Secretary with the Department of Juvenile Justice. Each of the meeting have been very good as we work hard on spreading the word about Florida Council on Crime and Delinquency.
- Members were reminded that the colours for the year are black and white, the banquet will be all white for those that can. Flyers are available to share with Chapter members if some just may attend the awards banquet. Ticket price is \$65.00.
- President Brooks encouraged members to register for the conference soon and to book their rooms at the resort as they are filling up. Events for the week of the conference will be Golf Tournament and Pool Tournament on Monday, Luncheon on Tuesday with the Fun Walk / Run in the evening, Banquet on Wednesday.
- The Hospitality team providing BBQ tonight in room 305 at 6:00pm

Committee Reports

- Golf Tournament – Rick Orzechowski
 - Tournament will be held at Falcon’s Fire which is five minutes from conference site.
 - Cost per person is \$65.00
 - Spots are available expecting over 100 golfers
- Historian – Mark Danford
 - Things slip through the cracks, history is important. Our Mr. Historian is Howard Young who has been with the organization for many years.

- Mr. Danford referred to the Department of Corrections website that has documented their history from day one on the site.
- An outline was created of items that should be documented by for each year to create a reference of the organization.
- Members were asked to provide ideas. Past President Giacomo believes Mr. Danford idea is excellent that should be follow through with. He was thanked for his initiative.
- Mr. Danford added that Bob Gordon, Past President was not in good health and prayers are requested.
- Community Service Project – Homeless Students – Donna Wiebe and Patricia Rump
 - Donations were for Turie T. Small Elementary School Uniforms. It is estimated that \$1104 has been collected so far. The school principal will be presented a check tomorrow once all donations have been received.
 - For the Training Institute, there are three options for chapters to participate in: School Supplies / Backpack Donations, School Clothing or Adopt a Senior. A flyer was provided with details of each project.
- Institute Training – Laura Bedard
 - 6 sessions of three blocks have been planned for each day.
 - Tuesday’s plenary session will be a panel on the topics of Race and Crime
 - Wednesday’s plenary session will be the FBI Special Agent who oversaw the Pulse investigation
 - Three sessions will be sponsored by the National Institute of Corrections
 - Two panels on human trafficking
 - Great programs are scheduled through the two days of training
- Louie L Wainwright Award – Angela Gordon
 - Only 4 submissions have been received. Deadline is June 1st.
- Distinguished Service Awards – Stephanie Perry
 - Submissions will be accepted until June 1st.
- CPOF Scholarship – Jim Freeman
 - Two Scholarship packets have been received. Deadline is June 1st.
 - Mr. Freeman is collecting packets for the Re-Entry Award on behalf of Jennifer Haas
- Bill Bedingfield Scholarship – Shitika Hill
 - President Brooks announced that Mr. Bedingfield passed away after the February meeting several members attending his home going service that was held in Clermont. There is plans for a tribute during the August institute. Kris Southerland and Shitika Hill are overseeing the tribute. The family had requested in lieu of flowers for the memorial service that donation be made to several organization including FCCD. Several donations have been received.
- Vendors - Michelle Jordan, Michelle Whitworth & Hope Simpson
 - Have been receiving commitments from vendor to attend the institute
 - Requested members to provide suggestions for vendor possibilities. Mary Kay, Tupperware, if people know of contacts let the committee members know.
 - President Brooks applauded the committee members for their hard work.
- Community Service – Omar Bohler
 - Looking for committee members, will take any book that have been brought to the meeting. Deadline for submission is June 1st
- Door Prizes – Paula Grant (not present)
 - Linda Brooks or Hope Simpson will collect any door prizes that Chapter Presidents may have to turn in as part of chapter effectiveness.
- Training Award – Karen Michael
 - Will take any book that have been brought to the meeting. Deadline for submission is June 1st

- Photos – Mike Davies
 - Deadline is approaching for program photos for committee chairs and chapter presidents.
- Registration – Joe Falk (not present)
 - Rob Lingis spoke that the website registration is up and running. Deadline for registration is August 4th then the price increase \$100.
- Long Range Planning – Justine Patterson
 - Suggestion made that a workshop help to examine the Mission statement of the organization. The mission is the guiding force of an organization.
 - Past President Gina Giacomo stated the mission statement needs to be re-examined. Most use about three sentences not three paragraphs.
 - Membership packages need to be provided to agencies explaining what FCCD is and as an organization can do for the agency and employee.
 - Increased cost of individual membership
 - Change tenure of the state president from one year to two-year term.
 - President Brooks stated that the state president term had been discussed at a previous meeting and morning executive meeting lots of pros and cons but was tabled to a later time. The membership fees are the lower rate for a professional organization. She further advised that further examination will be made of the mission statement. Justine recommendation will be mailed out to the board members. Members were asked if anyone would like to serve on a committee reviewing the mission statement. Linda Brooks, Gina Giacomo, Paula Hoisington, Tammy Marcus, Karen Michael, and Justine Patterson will meet to breakdown the mission statement.
- Lifetime Members – Maria DiBernardo
 - She has obtained a list of lifetime members, 29 members attended last year's conference. Will be meeting with the State President to discuss the gifts for lifetime members.
- Wellness – Tammy Stockdill, Karen White & Clydette Kearney
 - Book will be given to participates to help motivate person fitness. Course will be a safe fun walk. \$7 charge for the walk will go towards the community service project. The Walk will be at 5:30pm on Tuesday night. The flyer is on the website under institute activities. It will take approximately 45 minutes to complete the walk.
- Ray D. McCleese Scholarship – Paula Hoisington
 - Looking for committee members, will take any application packets that have been brought to the meeting. Deadline for submission is June 1st
 - She recommended past winners provide an update on how the scholarship helped them or at least a list of who has won in the past.
- Institute Finance – Lois Schwing
 - A balance of \$27,851 is currently in the institute account.
- Silent Auction – Shelley Liddle
 - The silent auction proceeds will go toward the homeless students.
- Membership -Carol Starling
 - Great incentives for new chapter memberships Incentives include conference registration, banquet and hotel nights
 - Presidents need to step up and increase communication within the chapters and agencies.
 - President Brooks made changes in chapter presidency - Karl Yedilka will take over Chapter 9 and Karen McNeil was appointed President of Chapter 26.
- Affiliate Liaison – Cecilia Denmark
 - Ms Denmark announced she has one organization that will become an affiliate.
 - Criminal Justice Task force was voted on and approved. FCCD was recommended to be a member of the task force.
 - FACC will become an affiliate organization with FCCD

- FCCD will have a booth at the FACC conference July 18 – 20 then FACC will attend as a vendor at the FCCD Institute.
- Institute Food & Beverage – Christina Crew
 - Food Tasting is scheduled in June
- Bowling Tournament – Craig Zelina (Not Present)
 - It had been suggested to hold a bowling tournament. Email was sent to poll chapter presidents but not much of a response, it will be tabled for later board meeting. Angela Gordon suggested that the poor response could be due to the bowling being held as a Sunday event.
- Fiscal Review – Fred Schuknecht
 - Fiscally FCCD is stable
 - Mr. Schuknecht spoke that the mural project has been a remarkable success. Will be looking at other facilities to have murals created.
- Membership – DJJ – Alice Sims
 - GAP discussions – conversation among youth and law enforcement.
 - Florida Faith Symposiums scheduled for November 7 & 8
- Chapter Effectiveness – Dorothy Stafford
 - Ms. Stafford announced that she will take any book that have been brought to the meeting. Deadline for submission is June 1st
- FCCD Store – Mary Taylor
 - New items will be available for the conference. Several current items are on special for chapter presidents.
- Community Service – Donna Wiebe
 - \$1425 was collected for the community service project. President Brooks authorized the amount to be rounded up to \$1500.

President Report.....Linda Brooks

- The Hospitality team providing BBQ tonight in room 305 at 6:00pm
- Important vote will take place in the morning, it is important that chapter presidents are present for the meeting that will start at 9:00am.
- President Brooks announced that Capital Insurance was the sponsor of the meeting. Gail Page is a representative now for the company.

Day One Meeting Conclusion

Meeting was called for the day at 4:16pm by President Brooks and will reconvene at 9:00am tomorrow morning May 27, 2017.

Day Two Meeting Reconvened

President Brooks reconvened the 1st Quarterly Board Meeting at 9:12am

President Report.....Linda Brooks

- President Brooks welcomed everyone back for the second day of the board meeting
- Appreciation and thanks was expressed toward the hospitality team.
- President Brooks thanked the Colchiski family for sponsoring the entertainment last night.
- President Brooks welcomed Administrative Assistant Debbie Kissane to the meeting, asked members to keep her family in prayers.

Chapter President's Reports

- Chapter Reports were presented by:
 - Chapter 1
 - Chapter 2
 - Chapter 3
 - Chapter 4
 - Chapter 5
 - Chapter 7
 - Chapter 8
 - Chapter 9
 - Chapter 10
 - Chapter 12
 - Chapter 17
 - Chapter 18
 - Chapter 20
 - Chapter 21
 - Chapter 23
 - Chapter 27
 - Chapter 28
 - Chapter 29
 - Chapter 30
 - Chapter 31
 - Chapter 35

Budget Amendment.....Linda Brooks

- President Brooks informed the members that she was asking for an amendment of the budget From \$500 to \$2000. To include the amount donated by the chapters.
Motion made by Rob Lingis Second by Karen Michael Passed unanimously
- President Brooks welcomed Eric Lane to the meeting, He will be chairing the Security Team for the institute
- President Brooks welcomed Gail Page to the meeting as a representative of Capital Insurance. Capital has been a long-time sponsor of FCCD and the institute.
- President Brooks spoke of the community service projects addressing homeless student issues through the current year; November – ASSIST program approximately 55 backpacks with supplies were collected; in February – FIT program, gift card for Payless along with socks and underwear was collected; for the current month, funds were collected for Turie T. Smalls Elementary School to purchase uniform shirts. Mr. Henson, the principal, was welcomed and spoke of the school followed by the presentation of \$1500 for the community service project.
- Chapter Presidents were polled of their projected scholarships for the institute. A total of 61 scholarships were projected.
- Chapter Presidents were requested that if they knew of new lifetime members before the institute to inform Maria DiBernardo. Rob Lingis informed President Brooks that two new lifetime members joined during the meeting.
- Mike Rathmann was not present but President Brooks advised that he had been looking at the re-alignment of the chapters.
- President Brooks asked if Christina Crews would undertake the role of webmaster. She agreed. Exploring an update to the FCCD Website that is more user friendly and more professional in portraying the organization. Members were asked to submit ideas or web addresses of other websites they may find appealing.

New Business

- Rob Lingus provided information on the proposed change to the Organizational By-Laws.
 - The early shopping for hotels and resorts to hold future board meeting and the annual institute results in the executive board member waiting for the General Membership Annual Meeting. A change was proposed to allow the annual institute location approval to occur at any board meeting. To be voted on by the Board of Directors that would include the Executive Board, Past Presidents, and Chapter Presidents.
 - Motion made by Rob Lingus. Second by Karen Michael
 - Discussion was held to answer questions from the Board of Directors and members present. It was suggested that notice would be sent out prior to a vote of such calibre.
 - The motion passed unanimously

Administrative Secretary Report.....Debbie Kissane

- The Administrative Secretary Debbie Kissane did not have a report to provide.

Candidates for State Executive Board SecretaryLinda Brooks

- President Brooks introduced the candidates for the position of Secretary on the State Executive Board
 - Rick Orzechowski
 - Justine Patterson
 - Carol Starling
- Voting will open online once the Councilor has been mailed out.

Closing Remarks & Announcements..... President Linda A. Brooks

- Chapters were given a chance to provide chances to win and drawings.
- Next Board Meeting is scheduled for August 28th at the Orlando Hilton at Lake Buena Vista

Adjournment @ 11:07am

Cathy Aylstock – Chapter 1 President made a motion to adjourn the meeting
Maria DiBernardo – Past State President seconded the motion. Passed unanimously