



Fourth Quarter Board Meeting

Meeting Minutes

Hilton Resort/Ocean Walk Village, Daytona Beach, Florida

Saturday, August 27, 2016 1:10 p.m. – Meeting called to order by President Gina Giacomo

President's Welcome & Call to Order

- President Gina Giacomo welcomed everyone to the 4th Quarterly Board Meeting at the Hilton Resort/Ocean Walk Village in Daytona Beach, Florida.
- State Secretary Mike Page called roll of the Chapter Presidents. A quorum was established and President Giacomo called the meeting to order.

Introduction of Executive Board

President Giacomo introduced the Executive State Board:

Linda Brooks - President Elect

Tammy Marcus - Treasurer

Michael F. Page - Secretary

Karen Michael - Immediate Past State President

Cornita Riley - Executive Director

Rob Lingis - Executive Secretary

Debbie Kissane – Administrative Assistant

- President Giacomo then recognized the continued significant support of FCCD by Star & Shield Insurance, represented by Aundrea Hannah.

Secretary's Report:

- Minutes from the 3rd Quarterly Board Meeting presented by Secretary Mike Page
- Motion to accept the minutes made by Miriam Martinez Chapter 3 President.
- Motion seconded by Shelly Liddle Chapter 12 President. Passed unanimously.

Treasurer's Report:

- An account of the organizations financial status was provided by State Treasurer Tammy Marcus. First Florida Credit Union 24 month CD (Foundation) had a balance of \$100,059.57. Balance of the checking account was \$15,316.73 and the Prime Share account was \$5.02, bring the total balance on hand to \$115,381.32. President Giacomo offered the 2015-2016 Treasurer's Report for approval. After a brief discussion about a

lingering invoice from last budget year for printing, a motion to accept the Treasurer's Report was offered by Miriam Martinez, Chapter 3 President, and seconded by Tammy Marcus, Treasurer. Passed unanimously.

Executive Secretary's Report :

- Rob Lingis advised there had been an issue with the payroll deduction for the FDC for February 5th and he has been working with FDC on the electronic resolution.
- He also indicated that he can now email the applications to the FDC in lieu of hard copies being mailed, and this will further expedite turnaround on the membership acceptance.
- Mr. Lingis also noted he needs the People First number or the SSN for state employees utilizing the payroll deduction membership to ensure proper entry and record keeping of the membership.
- Additionally, all memberships are to be sent directly to the Executive Secretary along with full membership payment. Applications will then be processed accordingly and any rebates due chapters will be distributed back to the chapters. Under no circumstances are chapters to deduct rebates prior to sending applications into the Executive Secretary.

.President Giacomo

- Recognized Shelley Liddle for getting all of the training for last year's annual training institute into the state training database.
- President Giacomo commented on a request she has made to the committee chairs to provide her with an overview of their responsibilities and duties so that she can provide that to next year's committee chairs for assistance and guidance.
- President Giacomo also noted that in a previous meeting she had discussed the membership dues and the potential need to increase it, since all costs have gone up over the years, but our dues have been static for many years. A paper poll was taken and over 90% of respondents indicated they are in favor of a modest increase, although there was some difference in the amounts quoted. She indicated that since she has not addressed this issue with the Executive Board for presentation to the State Board, she was going to leave the matter to the incoming state president to address.

Chapter Presidents Reports

- Chapter Presidents and Proxy's gave their reports and turned in written copies to Secretary Michael F. Page.

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

- Cornita Riley was reappointed as the Executive Director. Ms. Riley reappointed Rob Lingis as the Executive Secretary and Debbie Kissane as the Administrative Assistant.
- Mark Danford made a motion for the need to revisit the chapter boundaries to determine the viability of inactive chapters and consider whether some chapters should be absorbed by active neighboring chapters. A committee would make a recommendation to the Executive Board for consideration at the next Business meeting. The Executive Board would then make any recommendations to the State Board for consideration. The motion was seconded by Tim Strickland and a vote taken, the motion passed.

- Past State President Jim Curington offered an amendment the motion to make the presentation at the 2nd quarterly board meeting of 2017, rather than the next Annual Business Meeting in August of 2017. The motion to amend was seconded by Tim Strickland and the motion passed. **Tim Strickland is to provide a presentation to the Executive Board for review and consideration at the 2nd quarter board meeting of 2017.**

First Quarterly Board Meeting will be held Thursday, November 3, 2016, at the World Golf Village Renaissance in St. Augustine, Florida.

Motion to Adjourn made by Rob Lingis, Past President, and seconded by TR Page, Past President, at 11:45 a.m. Motion Passed unanimously.