



**Florida Council on Crime & Delinquency
3rd Quarter Board Meeting
Wyndham Grand Orlando Resort – Lake Buena Vista, FL
May 30th & 31st 2014**

Meeting Minutes

Friday, May 30, 2014 1:20 p.m. – Meeting called to order by President Rob Lingis.

President's Welcome & Call to Order

President Lingis welcomed everyone to the 3rd Quarterly Board Meeting for the 2013-2014 Year. State Secretary Linda Brooks called roll of the Chapter Presidents. A quorum was established and President Lingis called the meeting to order.

President Report

Everyone was asked to wear Red, White and Blue and a moment of silence was taken to recognize those who serve and have served in our military. President Lingis reminded Chapter Presidents that it is important for them to arrive at the meetings timely and be present for the Roll Call. Due to the cost of having a breakfast we will not have one for this meeting. Additionally, there will not be a hospitality room due to the hotel not having a room that was large enough for our use. President Lingis reported that he is looking at our budget to cut expenses so that the Institute in August can be adequately funded. He also reported that the Councilor will be reduced in the number produced due to the volume and expense. He also asked for more articles and events for the website as most of the items sent for posting are for raffles.

Secretary's Report:

Minutes from the 2nd Quarterly Board Meeting presented by Secretary Linda Brooks, Motion to accept the minutes made by Chapter 1 President Tim Strickland. Motion seconded by Chapter 2 President Lynn Garst. Motion passed.

Treasurer's Report:

Treasurer Gina Giacomo presented the Treasurer's Report. The operating account is \$8,656.30. Motion to accept the report made by Chapter 2 President Lynn Garst. Motion seconded by Past President Jim King. Motion passed.

Past President's Report:

Merrill Colchiski reported that due to the way the Constitution and Bylaws currently read, the current board was recommended to move up and Tammy Marcus is recommended for Secretary. There will be only one name on the ballot for each position.

Executive Director's Report:

Fred Schuknecht gave an update on the FCCD accounts. .

Executive Secretary's Report:

Debbie Kissane gave the report for Mike Page. Discussed information on the Chapter 00 status. If names are on Chapter 00 he does not have the information for the individual. She requested that Chapter Presidents send the applications to Mike Page first and he will send to the appropriate organization. If the Chapter Presidents know who the individuals are they were asked to send the information to Mike Page.

Administrative Assistant Report:

Debbie Kissane reported that a list is being distributed for the Chapter Presidents, the Board Members and Past Presidents to sign in. For everyone else that are present there is a space for them to sign in as a guest. She will also provide the names of all who are present to collect information from the Chapter Presidents such as Scholarship information, Community Service, etc. She notified everyone of the fundraiser for Executive Board.

Membership Committee: Mark Danford

- Working on updating the Membership Brochure.
- Student Membership is now available and we should be promoting that.
- Looking at doing a DVD in conjunction with the brochure.
- Need ideas on getting members back as the membership is still declining. We are down 10% for the year and overall 20% since the past year. The following chapters since March 2014 has increased their membership. Chapters 5, 10, 12, 14, 17 and 20. Chapters 7, 10, 12, and 35 have increased their membership for the year. The reason we are looking at March 2014, is because the decline in membership started to decrease then.
- We currently have 3212 members and we need to work on that. There is a list being distributed titled "Where O Where Are They" for each chapter to review and work on reclaiming those listed. A letter was sent out to members who are in inactive chapters to get them in the right chapter.
- Communication continues to be the primary complaint about FCCD. We need to ensure that members have access to what we do and information. In an effort to assist chapters with this, each chapter will be assigned to an Executive Board member to assist them in improving communication and other issues of concern.
- Chapter 20 (Brevard County) is now active and Patricia Guest was introduced as the Chapter President. Everyone was encouraged to reach out to her and provide assistance as needed. Chapter 20 is having a 50/50 Raffle to raise funds to open a Chapter Bank Account. Chapter 22 (Pinellas County) is also active now with Melinda Strickland as the Chapter President.
- Debbie Kissane and Karen Michaels researched the "Where are they now list" to locate those listed since a lot of the names on the list work institutions and they move and are transferred a lot.

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- Jim King shared information on a state website such as Treasure Hunt.org or .gov that can be researched for inactive bank accounts. In the past, accounts have been found with funds in them for chapters.
- Rob Lingis reported that the state board has funds available to loan chapters who may need assistance in starting a bank account. He also recognized the following chapters who have started to show an increase in their membership 14, 17, 23, and 30.

Chapter Presidents Reports

Chapter Presidents and Proxy's gave their reports and turned in written copies to Secretary Linda Brooks. Chapter Presidents can also email reports to Ms. Brooks at Ldrmil@aol.com.

Chapter Number	Present	Chapter Report
1	Pres. Tim Strickland	Yes
2	Pres. Lynn Garst	No
3	Pres. Miriam Martinez	Yes
4	Proxy Sherri Cole	Yes
5	Pres. Dorothy Minta	Yes
6	Pres. Kraig Carter	No
7	Pres. Michelle King	No
8	Pres. Tammy Marcus	Yes
9	Proxy Art Gormley	Yes
10	Proxy Candace Kennedy	Yes
11	Absent Pres. Barbara Stokes	No
12	Pres. Yasmin Swearegin	Yes
14	Absent Pres. Craig Zelina	No
15	Pres. Leon O'Neal	Yes
16	Absent	No
17	Pres. Myra Willix	Yes
18	*Proxy. Merrill Colchiski	No
19	Absent	No
20	Pres. Patricia Guest	No
21	Proxy Peggy Willis	Yes
22	Pres. Melinda Strickland	Yes
23	*Proxy Tammy McCroskey	No
24	Absent Pres. Ricky Silox	No
25	Absent	No
26	Absent Lynn Hill	Yes
27	Pres. Shikita Gerard	Yes
28	Absent	No
29	Absent John Clark	No
30	Pres. Philip Digaetano	Yes
31	Absent John Rouse	No

32	Absent	No
33	Absent	No
34	Absent	No
35	Pres. Wendy Millette	Yes
36	Absent Tomasi Matautia	No

***= No Proxy Letter**

Executive Board Meeting with Chapter Presidents

The following Executive Board Members met with Chapter Presidents to discuss issues of concern and to provide information on improving communication:

Rob Lingus: Chapters 4,5,9,21,26 and 30.

Karen Michaels: Chapters 1, 7, 12, 20, 31, and 36.

Gina Giacomo: Chapters 2, 6, 14, 15, 23.

Linda Brooks: 3, 10, 17, 27, 35.

Merrill Colchiski: 8, 11, 18, 24, 29.

Aundrea Hannah, Star & Shield

Ms. Hannah reported that Star & Shield has been an avid supporter of FCCD since 2009. Star & Shield has been brought by a new company and they have moved most of their operation to Georgia but will have some staff in Orlando, FL.

Committee Reports

Affiliate ACA: Maria DiBernardo

No Report.

Awards:

Training: Carol Starling

She has received three books. For chapters with books today, they can be given to her as they are due tomorrow.

Community Service: Donna Weibe

Information due on 06/01/14 and Chapter Presidents can give to her.

LL Wainwright Award: Jim Freeman

Debbie Kissane will accept the LL Wainwright nominations.

Distinguished Service: Shikita Gerard

She has received some packets and waiting on the others. Deadline tomorrow.

Reentry Award: Steve Klein

Christina Crews accepting if chapters have any to submit.

Chapter Effectiveness: Marny Lewis

Dawn DiNatale is accepting for Marny Lewis.

Community Service Project: Donna Weibe

Donna Weibe reported that the project for this meeting is K.I.S.S (Kids in Support of Soldiers.) During the Saturday board meeting everyone will participate in packing boxes for the project. The chapter that raises the most money or bring the most items will win 2 registrations for the institute. Chapter 1 won the registrations with Chapter 12 coming in 2nd place and Chapter 20 in 3rd. There were over 6000 items donated for K.I.S.S. and over \$560 in cash donations. For the 4th Quarter Board Meeting we will be asking for cash donations for the Honor Flights of Collier County. The Honor Flights send WWII veterans from the city they are in to Washington, DC with an escort. She suggested that everyone give at least \$5.

Constitution & By- Laws/Parliamentarian: Jim Carrington

Will be updating the electronic constitution and bylaws today. The student membership will be added. After vote taken on the Fiscal Review amendments, those sections will be updated as needed.

CPOF: Terrasa Woods

She has calendars and membership forms available. Please update information if you have moved or changed addresses. The CPOF Conference will be held in Seattle, Washington for this year. The 2015 conference will be in Jacksonville, FL. Contact information for Terrasa is 352-612-1057. Email is twood@cpof.org.

Fiscal Review: Jim King

All accounts are in good order. Savings Account is \$1,769.77 and earning 1.5% interest. Checking is \$10, 270.12 and earning .35% interest. CD is \$101, 139.40 and earning .74% interest. CD is up for renewal in October 2014. Recommend splitting the CD due to the interest rate. A one year and two year CD is recommended.

Historian: Debbie Forsyth

Scanning all information on a disc.

Hospitality: Terrasa Woods

Need volunteers to help at the Institute.

Hotel Liaison: Karla Wilkins

If you have any issues with the hotel please let her know. Self-parking is complementary.

Merchandising:-T.R. Page & Mary Taylor

Getting new items for the store. Any ideas can be submitted to them. Question raised about selling items on the webpage. Issue is taxation and having someone to handle. Suggestion made to just post items available on the webpage with an order form. President Lingis will look into having this done.

Councilor Editor – Beth Mallard

Christina Crews reported that all the information submitted has been put in the newsletter and it should go out next month. It will also have the registration information in it. Considering doing a monthly E-Newsletter to get information out timely.

Past President Liaison: Sheri Cole

Reported that she is anticipating a large turnout for the Institute.

Photographer: Dawn DiNatale

Program pictures are being taken and if you haven't taken yours please get with her before you leave.

Scholarships – Academic/Ray D. McCleese: Lisa Stokes

There will be two independent committees to review the nominations for both committees. They are due tomorrow.

Scholarships – Bill Bedingfield: Yasmin Swearegin

She has only received one nomination and that was from her chapter.

Scholarships – CPOF: Shelly Liddle

She will take any applications today. Not sure how many scholarships will be given.

Scholarships – Michael Gordon: Nancy Simpson

Applications can be given to Debbie Kissane. It is for anyone who has or have had cancer. Financial help will be provided to them.

Institute Manager: Christina Crews

Everyone has been doing a great job. It has taken a lot of effort and time but everyone can expect a great conference.

Institute Programs: Julie Crews

Everything going well. Need everyone to go ahead and register. Registration will be going live today on the website.

Audio Visual/Training Credit: Terry Lameraux

Tim Strickland reported that everything is set. He will be reaching out to everyone to get monitors.

Courses & Speakers: Pat Finan

Rick reported that there will be 4 Sessions. Working with Staff Development for a training code to be used for training credit. There will be one or two plenary sessions. Waiting on quotes for the AV equipment. Most of the speakers and instructors have been lined up.

Institute Registration: Joe Falk

Requested that the chapter presidents pay the registrations prior to the due date to avoid members showing up and they have no record of a paid registration. 37 registered so far. Send itemized list of what your check is covering for those on scholarships to ensure proper payments. Please email any changes as soon as you know.

Wellness – Golf: Allen Dinardo

Golf Tournament will be on Monday morning. It has become a challenge to get players and to get vendors to sponsor holes.

Wellness – Fun Run: Sharla Cobb

The Fun Run and Walk will take place on Wednesday.

Institute Arrangements: Debbie Kissane

The menu has been set there will be one lunch and there will be one day for lunch on your own.

Institute Decorations: Michelle King

There will be a Patriotic and Camouflage Theme.

Door Prizes & Registration Bags:-Phillip Digaetano

Several Chapters have provided door prizes and he has collected several door prizes. Asking those chapters who have not submitted any yet to please do so.

Institute Finance/Plaques: Lois Schwing

Current expenses \$6,723.56.

Food & Beverage: Angela Gordon

Menu has been selected and there will be an alternative menu for those who do not eat pork.

Vendors: Michelle Jordon and Tom Britton

Michelle reported that so far 11 vendors have been secured. Let her know of any suggestions for vendors and she will follow up on them. Ads are due by 7/19/14. Need presidents to sign up to monitor the President's Booth.

Time & Place: Karen Michael

Karen reported that her committee is still working and will reveal at the Institute.

Old Business

Proposal to change Bylaws. Jim King recommended that changes to the Bylaws be made to Bylaws III Section 3: Change sentence (last) from ***approval by a majority of Executive Board (President, President Elect, Treasurer, Secretary and Immediate Past President) to majority of The Board of Directors (Chapter Presidents, Executive Board, and Past Presidents)***. . Motion was made during the February meeting by Past President Jim King to change section 3 as indicated above and seconded by Past President Jim

Currington. Pursuant to calling for questions the vote was taken and the motion passed.

Jim King presented his next motion that will be a brand new bylaw and not a change. ***Under Bylaws Section VII Committees. New Section 18: Institute Finance: The President shall “appoint a person” To “shall be responsible for the management of all funds to be used for the annual training institute and shall ensure that said funds are secured by deposit in bank or financial institutions meeting federal depository standards and having depositors insurance coverage. This individual shall issue institute funds only with the approval of the President. They shall also submit a quarterly report to the Board of Directors for review.*** Motion was made during the February meeting by Past President Jim King to add this new bylaw as stated and seconded by Past President Jim Currington. After questions on the amendment the vote was taken and the motion passed.

New Business

President Lingis called for any new business. None was presented for discussion. He reminded everyone of the August Institute which will be the 11th – 14th at the Waldorf Astoria in Naples. The agenda will be posted online. Need volunteers to help out and still looking for vendors. If interested or have information please submit to Debbie Kissane.

Closing Comments & Meeting Adjourned

- Raffles and Drawings were done by several chapters.
- Motion to adjourn by Chapter 17 President Myra Willix.
- Motion seconded by Chapter 3 President Miriam Martinez.
- Motion passed.

With no further business to discuss, the 3rd Quarter Board Meeting adjourned at 11:32 a.m. on Saturday, May 31st, 2014.