



**Florida Council on Crime & Delinquency
2nd Quarter Board Meeting
Holiday Inn Hotel & Suites- Indian Rocks Beach, FL
February 7th -8th 2014**

Meeting Minutes

Friday, February 7, 2014 1:12 p.m. – Meeting called to order by President Rob Lingus.

President’s Welcome & Call to Order

President Lingus welcomed everyone to the 2nd Quarterly Board Meeting for the 2013-2014 Year. State Secretary Linda Brooks called roll of the Chapter Presidents. A quorum was established and President Lingus called the meeting to order.

President Report

ACA: Maria DiBernardo and President Lingus attended ACA in Tampa and it was productive in getting several new vendors and a few trainers. A meeting was scheduled with Secretary Crews but had to be canceled due to a family emergency. The meeting will be rescheduled and President Lingus will attempt to get clarification on issues such as work time to attend training events, fundraising on state property and other concerns.

Elections: President Lingus clarified some issues concerning the election process. Two ways to get on the ballot. At the Institute you can get nominated from the floor. The other way is to be nominated by the Nominating Committee which consist of the Past State Presidents and headed by the immediate past president. Most of the time they select someone who has been nominated from the floor but they are not bound by that. They can nominate whomever they want to be on the ballot. If you desire to be on the ballot the only way to get on the ballot at this point is to talk to the Nominating Committee but they do not have to put you on the ballot.

Raffles: There is no real way to raise funds on state property. Raffles can be done at the Board Meetings but President Lingus asked that it be done passively and do not pressure anyone to purchase tickets. Terrasa Woods stated that she can also put Chapter Flyer information on Raffles up in the Hospitality Room.

Secretary’s Report:

Minutes from the 1st Quarterly Board Meeting presented by Secretary Linda Brooks, Motion to accept the minutes made by President Elect Karen Michael.

Motion seconded by Past State President Maria DiBernardo. Motion unanimously carried..

Treasurer's Report:

Treasurer Gina Giacomo presented the Treasurer's Report. The operating account is \$10,827.13; the CD balance is \$100,957.12; the checking account is \$10,261.36 and the savings account is \$1,769,12. Motion to accept the report made by Chapter 1 President Tim Strickland. Motion seconded by Chapter 29 President John Clark, Motion passed,.

Past President's Report:

Merrill Colchiski reported that the Nomination Committee is meeting today at 3:00p. Anyone interested in being on the ballot should let the committee know prior to the meeting. Since there was such a good turnout of the Past Presidents it was suggested that they introduce themselves. Present were the following:

- Merrill Colchiski – 2012
- Kerry Flack – 1992
- Pat Finan – 2011
- Mike Willis – 2006 & 2007
- Bill Bedingfield – 1994
- Chris Southerland – 2008 & 2009
- Mike Tadlock – 2001
- Patty Harvey – 1999
- Art Gormley - 2000
- Jim Currington – 1995
- Mike Rathman - 2006
- T.R. Page – 2005
- Maria DiBernardo – 2002
- Jeff Jansen – 1991
- Gail Page – 2003

Executive Director's Report:

Fred Schuknecht introduced himself and gave a briefing summary of his background. He will have a report at the next meeting.

Executive Secretary's Report:

Mike Page reported that the membership was 3614 as of March 2013 and as of February 2014 it is 3467. He encouraged the chapter presidents to discuss this at their chapter meetings and to consider having membership drives to bring up the membership. He had rebate checks for chapters 1, 2, 5, 6 and 7.

Administrative Assistant Report:

Debbie Kissane reported that a flyer was sent out by the state board for a chance to win a Samsung Galaxy Tablet. Two were purchased by President Lingus and the money raised hopefully will pay for both of them. One will be used by the state board for development purchases. She also explained that she cannot send out information regarding chapter fundraisers as it would be too many

emails and the emails will be kept to a minimum of what the State Board President needs sent out,

Membership Committee: Mark Danford

- ✓ Mark Danford reported that he had reviewed the chapter reports from the last meeting and compiled a list of the chapter's community service projects, fundraisers and trainings and this information is in their chapter packets. The purpose was to share with each chapter to help with chapters who may be struggling to come up with ideas.
- ✓ He has been working with Star & Shield to develop a new brochure and that is coming along well, Hoping to have a draft ready by the next board meeting.
- ✓ There is eleven chapters that are inactive but their members are still active. He is sending a letter to each member (over 300). Requested the chapter's assistance in reaching out to those members. He has made contact with a member in Brevard county who is trying to get that chapter active again. He requested that each chapter share their recruitment activities when they give their reports.
- ✓ He has been contacted to do some lectures about FCCD by the Bridge and CFRC. He is happy to do these and can be contacted if needed.
- ✓ President Lingus has approved having a President's table at the Institute in the Vendor area. Chapter presidents will man the table at all times. The purpose is twofold, to answer questions about what FCCD does and to provide information to the vendors about what we do.
- ✓ Mark reminded everyone that we are a diverse organization and that we should reach out to everyone. If we don't hear from those we send information to, we should reach out to them by phone. Additionally we are a professional organization and we should remember to be professional when using social media. Be careful of what is put out there.
- ✓ One of the biggest problems we have is keeping accurate information on member's change of address. This information can now be updated directly on the website and sent to Mike Page to help keep the information accurate.
- ✓ Karen Michael suggested that when we have mail returned due to change of address or undeliverable that we notify the appropriate chapter to follow up on the person to update their information.
- ✓ President Lingus requested that the chapters quantify what they are doing so that it can be presented at our annual meeting and to our vendors. He also encouraged the chapters to submit their events to Tim Strickland to put events on their website. Michelle Jordan had a question about having a SharePoint site for use by all the chapters. President Lingus indicated he would look into it.

Institute Arrangements

President Lingus indicated that the committee will have a breakout meeting today to discuss the Institute. The committee will also go to Naples by 3/14/14 to discuss arrangements. The goal is to send out in the Councilor registration information. The goal will be to keep the price the same as last year or to bring it down. The deadline for articles for the next Councilor will be 03/13/14. Send information in text format and pictures in jpeg to Beth Mallord.

.Community Service Project: Donna Weibe

Donna Weibe reported that the project for this meeting is the Bay Pines VA Health Care Systems. They service over 103, 000 veterans in 7 counties. Viewed video of the next community service project K.I.S.S (Kids in Support of Soldiers.) During the Saturday board meeting starting at 10am everyone will participate in packing boxes for the project. The chapter that raises the most money or bring the most items will win 2 registrations for the institute. Community Service Awards are due 06/01/14 and she requested that the chapters bring to the May meeting if possible.

Chapter Presidents Reports

Chapter Presidents and Proxy's gave their reports and turned in written copies to Secretary Linda Brooks. Chapter Presidents can also email reports to Ms. Brooks at Ldrmil@aol.com.

Chapter Number	Present	Chapter Report
1	Pres. Tim Strickland	Yes
2	Pres. Lynn Garst	Yes
3	Pres. Miriam Martinez	Yes
4	Pres. Jill Holness	Yes
5	Pres. Dorothy Minta	Yes
6	Pres. Kraig Carter	Yes
7	Pres. Michelle King	Yes
8	Pres. Tammy Marcus	Yes
9	Pres. Joe Markley	Yes
10	Pres. Ken Johnson	Yes
11	Absent.	No
12	Proxy Shelley Liddle	Yes
14	Absent	No
15	Pres. Leon O'Neal	Yes
16	Absent	No
17	Pres. Myra Willix	No
18	Proxy. Merrill Colchiski	No
19	Absent	No
20	Absent	No
21	Proxy Peggy Willis	Yes
22	Absent	No
23	Proxy Tammy McCroskey	No
24	Absent	No
25	Absent	No
26	Proxy. Enrique Caraballo	Yes
27	Pres. Shikita Gerard	Yes
28	Absent	No
29	Pres. John Clark	Yes

30	Pres. Philip Digaetano	Yes
31	Absent	No
32	Absent	No
33	Absent	No
34	Absent	No
35	Pres. Wendy Millette	Yes
36	Pres. Tomasi Matautia	No

Committee Reports

Affiliate ACA: Maria DiBernardo

Maria reported that she attended several meetings while at the conference and ACA has some of the same concerns that we have as an organization with membership. She requested that they put our conference in their magazine and on their webpage. Changes will be made to the affiliate membership to have an active affiliate and an inactive affiliate.

Awards Distinguished Service: Shikita Gerard

Looking for committee members to review the nominations.

LL Wainwright Award: Jim Freeman

Debbie Kissane will send out the address for scholarships and awards that will be due by 06/01/14. To make it easy for everyone and cost efficient it was requested that the information be sent electronically or put on a disc or flash drive instead of using binders to mail.

CPOF: Terrasa Woods

She is one of four Florida representatives. They travel around the state to discuss CPOF and increase membership. CPOF provide assistance when someone has a catastrophe event in their life. She encouraged everyone to become a member. They are no longer doing the Attica training.

Chapter Effectiveness: Marny Lewis

A reminder was provided to all chapter presidents of what the criteria is to meet chapter effectiveness. Binders can be mailed to the address provided or brought to the board meeting. Marny requested an email address so that confirmation of receipt can be sent. Karen Michael suggested that the binders that are submitted for training and chapter effectiveness be put on the president's table in the vendor area during the institute.

Courses & Speakers: Pat Finan

If you have any training that you would like to see, submit by email to Pat. Ensure that it is appropriate and relevant to what we do. President Lingus will be meeting with the department heads to get an idea of hot topics and other relevant training needs.

Door Prizes & Registration Bags:-Phillip Digaetano

Any assistance with the door prizes is appreciated.

Food & Beverage: Angela

There will be food tasting March 14th and 15th in Naples.

Gifts: Janet Worsham

Looking for gift items. Any suggestions are welcomed for the past presidents and the life time members.

Hotel Liaison: Karla Wilkins

No issues to report.

Institute Decorations: Michelle King

No report.

Institute Manager: Christina Crews

Met yesterday and they will be working on plans during the site visit on the 14th and 15th of March.

Institute Programs: Julie Crews

Requested that home emails be provided to her if you do not want emails sent to your work email.

Institute Registration: Joe Falk

Requested that the chapter presidents pay the registrations prior to the due date to avoid members showing up and they have no record of a paid registration. Registration information should be on the web by the next meeting. If changes are made to a registration the change must be made in writing.

Merchandising:-T.R. Page & Mary Taylor

Deadline for the Challenge Coin design is 03731714. New items will be available at the next board meeting.

Past President Liaison: Sheri Cole

She did a good job in getting the past presidents to this meeting. 16 were present.

Photographer: Dawn DiNatale

Program pictures will be taken at the next board meeting. If you have a picture that you prefer you can email to her.

Scholarships: (CPOF) Shelly Liddle

Suggested that the chapters start looking for recipients now and not wait until the last minute Discussed that you can apply for more than one scholarship but you can only get one.

Training Coordination: Carol Starling

Training Trust Funds are available to assist the chapters.

Vendors: Michelle Jordon and Tom Britton

Michelle reported that she has sent out about 50 emails to perspective vendors and plan to send out about 40 more. Responses are normally received by May. If anyone have any suggestions or recommendations for vendors please let them know. Also anyone who may be interested in putting an ad in the program booklet but not interested in being a vendor. If you have any pictures from last year's conference please send to Michelle Jordan.

Wellness: (Golf) Allen Dinardo

Requested that everyone bring golf balls to the next meeting. The committee is planning a scavenger hunt; pool tournament, and a wellness walk. The goal is to have something for everyone.

Fiscal Review: Jim King

CD is up for renewal in October 2014. All funds are financially secure.

Legislative Action and Resolution: Chris Southerland

There are several bills in the House and Senate that are up for review. The House and Senate are looking at making changes to the retirement plans for new hires but this may have ramifications for all pensions. Suggestion

Nominations: Merrell Colchiski

19 chapters submitted nominations for the state board. The committee recommends:

- Gina Giacomo for State President Elect
- Linda Brooks for Treasurer
- Tammy Marcus for Secretary

Recommendation was made for the committee to review the election process.

Old Business

Proposal to change Bylaws. Jim King recommended that changes to the Bylaws be made to Bylaws III Section 3: Change sentence (last) from ***approval by a majority of Executive Board (President, President Elect, Treasurer, Secretary and Immediate Past President) to majority of The Board of Directors (Chapter Presidents, Executive Board, and Past Presidents).***

Discussion ensued on the reason for the recommended change. Response was to put more openness into where the Foundation funds are being used. Motion was made by Past President Jim King to change section 3 as indicated above and seconded by Past President Jim Currington. Pursuant to calling for questions, much discussion ensued on the motion. Point of clarification was made by President Lingus that the wording on the motion should be modified to reflect the ***"Foundation Fund."*** The discussion was closed and tabled for a vote. President Lingus gave the 30 day notice that the vote on the modified motion would be taken at the next board meeting.

Jim King presented his next motion that will be a brand new bylaw and not a change. ***Under Bylaws Section VII Committees. New Section 18: Institute Finance: The President shall “appoint a person” To “shall be responsible for the management of all funds to be used for the annual training institute and shall ensure that said funds are secured by deposit in bank or financial institutions meeting federal depository standards and having depositors insurance coverage. This individual shall issue institute funds only with the approval of the President. They shall also submit a quarterly report to the Board of Directors for review.*** Motion was made by Past President Jim King to add this new bylaw as stated and seconded by Past President Jim Currington. The motion was called for discussion and after discussion President Lingus indicated that vote will be taken at the next board meeting.

New Business

- ✓ Donna Weibe (Community Service Chairperson) stated that last year she was appointed to gather information regarding Student Membership. At the February 2013 state board meeting a motion was made to change the bylaws to add student membership and was voted on and passed at the May 2013 board meeting. President Lingus requested that Jim Currington review and ensure that this is added if it has been overlooked.
- ✓ Chapter 1 President Tim Strickland requested the status of updated the forms as discussed at the last board meeting. President Lingus indicated that it is still being worked on and requested a volunteer to assist in getting it completed. Myra Willix and Wendy Millette volunteered to assist.
- ✓ Past President Art Gormley made a motion that the State Board draft a proclamation regarding the changes to the retirement plans for submission to the state legislature. The motion was seconded by State Secretary Linda Brooks. The motion passed. Past President Kerry Flack volunteered to draft the proclamation for review by the Executive Board.
- ✓ Chapter 27 President Shikita Gerard stated that there are no email addresses or phone numbers on the membership information in the packets. President Lingus responded he will get that information today for her and the other presidents.
- ✓ Mark Danford (Membership Chairperson) commended the Chapter Presidents on their reports and community service projects. He also reiterated the importance of communication and keeping members informed of what is going on in the chapters.
- ✓ State Board Secretary Linda Brooks reminded chapter presidents to email their chapter reports if not submitted already to Ldrmil@aol.com.

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- ✓ President Lingus indicated that contact information and list will be sent out to the entire State Board for all Committee Members, Past Presidents and Chapter Presidents.

Closing Comments & Meeting Adjourned

- ✓ Several Door prizes were given away.
- ✓ Next Board Meeting May 30th and 31st 2014 at Wyndham Grand Orlando Resort Bonnet Creek, Lake Buena Vista, FL.
- ✓ Motion to adjourn by Chapter 29 President John Clark.
- ✓ Motion seconded by Chapter 36 President Tomasi Matautia.
- ✓ Motion unanimously carried.

With no further business to discuss, the 2nd Quarter Board Meeting adjourned @ 11:11a.m. On Saturday, February 8, 2014.